



ASTM PROFICIENCY TESTING PROGRAM CENTER

September 6, 2019

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Subject: ASTM Proficiency Testing Program for Engine Coolants April and November 2020 Bulk Sample Request

Thank you for contributing testing materials to the ASTM International Proficiency Testing Program. Provided below are the specifics for your test sample materials and how to use our carrier to cover the shipping costs.

Intended Cycle:

April and November 2020 (EC2004 and EC2011)

Quantity:

(2) - 55 gallon drums - Engine Coolant - commercial grade - 50/50
(2) - 55 gallon drums - Engine Coolant - commercial grade - Full Concentrate

Please provide appropriate MSDS and Certificate of Analysis via email to ameacock@astm.org.

Shipping Instructions:

Contact XPOL/TL Freight to arrange a shipment from your facility using this link:

<https://app.htl.xpo.com/apps/landing/home>

- Select "Create Pickup Request" and select "Continue as a Guest" and fill out the online form
- Or, you may also select the "Ship It" drop down, then select "Service Center Locator", then enter your postal code to call the nearest service center location near you to request your pickup appointment by phone.
- Instruct XPOL/TL to ship to: **ASTM-TMC and bill to: ASTM International.**
- Mark Third Party Billing and enter the below information in the stated Third Party Billing section.
 - ASTM International (ASTMD991000)
 - 100 Barr Harbor Drive
 - West Conshohocken, PA 19428
- Please notify ASTM when shipping occurs for tracking purposes.

Label Drums:

ASTM PTP - EC2004 (50/50) - KOST USA
ASTM PTP - EC2010 (Full concentrate) - KOST USA

Ship To:

ASTM - TMC
ATTENTION: Frank Farber

6555 Penn Avenue
Pittsburgh, PA 15213
fnt@astmtmc.cmu.edu
PH: 412-365-1030

Bill To:

ASTM International
100 Barr Harbor Drive, ATTENTION: Amy Meacock
West Conshohocken, PA 19428

Ship Date:

Please target shipments to arrive on or before February 1, 2020.

ASTM-PTP sincerely appreciates your services in donating bulk sample material for use in this program and supporting the program at this level. If you should have any questions, please do not hesitate to contact me at jboone@astm.org (610) 832-9682 or via email at jboone@astm.org

Best regards,
Jessica Boone
ASTM Proficiency Testing Program Center