



**COMMITTEE D02 on PETROLEUM PRODUCTS, LIQUID FUELS, AND LUBRICANTS**

**CHAIRMAN** – Andrew Stevens, Lubrizol

## Handbook Surveillance Panel

Date – 10 June 2024

ATTENDANCE	
<b>AFTON</b>	Amanda Stone, Bob Campbell
<b>ASTM TMC</b>	Dylan Beck, Rich Grundza, John Loop
<b>BG PRODUCTS</b>	Maddie Dellinger
<b>CHEVRON</b>	Shawn Whitacre, Josephine Martinez, Ricardo Affinito
<b>INERTEK</b>	Al Lopez, Bill Buscher
<b>INFINIUM</b>	David Brass, Todd Dvorak
<b>LUBRIZOL</b>	Andrew Stevens, Robert Slocum, Nick Schaup
<b>OHT</b>	Jason Bowden
<b>SWRI</b>	Khaled Rais, Yong-Li McFarland
<b>VALVOLINE</b>	Amy Ross

1. **Attendance: See table above**
2. **Old Business – Action Items from last meeting**



ASTM D02.B  
Surveillance Panel C

1. *Shawn Whitacre to come up with HDEOCP wording.*
2. *Andrew and Maddie to edit the organizational chart within the document.*
3. *Rich Grundza and Pat Lang to work on the file structure for the final document location.*

### 3. Review of Surveillance Panel Handbook Revision 3

#### 3.1 Andrew Stevens – Most Recent Changes.

- Andrew added the definition of Heavy Duty in the Terminology section. He asked if anyone had any comments. No one said anything and agreed that Andrew’s definition was adequate.
- Updated the HDEOCP definition. This new definition was read to the group. Andrew asked for comments on the language. Jason Bowden asked about the document sent out on Thursday. Andrew said that the document that the team is looking at currently is the most recent draft.
- Ricardo Affinito asked if that definition should be rolled into PCEOCP. Specifically, the last sentence should be added to PCEOCP.
- Shawn Whitacre who wrote the language agreed.
- The language was added to PCEOCP. No one had any other comments.
- Last meeting it was suggested that LTMS should be defined. Andrew read the definition to the group. Bill Buscher suggested adding “with the main purpose being monitoring test stand performance,” in the first sentence. No one else had any other comments.
- The organization chart has been adjusted from horizontal to vertical.
- Ricardo Affinito pointed out a typo with HDEOCP, there is an extra “C”.
- Andrew will make the edit.
- Amy Ross provided a description of D02.B02 – Automotive Greases. Andrew read the description to the group. No one had any additional comments regarding the grease definition.

#### 3.2 Denny Gaal - Comments

- Denny Gaal emailed Andrew Stevens stating that the first sentence of the PCEOCP should be removed due to the fact the PCEOCP doesn’t make the *final decision* on specifications for engine oil now that AOAP exists.
- Alfonso Lopez states that PCEOCP helps develop tests that are then made into ASTM standards where as AOEP approves the categories with limits.
- Jason Bowden states that final approval is on the B level.
- The first sentence was removed, and the definition was left.
- Ricardo Affinito asked if we should make a reference to gasoline in 3.1.22 *Passenger Car Motor Oils (PCMO)*. Andrew added “vehicles primarily powered with gasoline fuel.”

#### 3.3 Yong-Li - Comments

- Yong-Li’s first comment was in Section 6.5.1, the acronym for TGC was incorrect, this was fixed by Andrew.
- Her next comment was Section 6.8, changing “Test” to “Reference.” Stating that test oils suggest candidate oils. Bob Campbell and Maddie Dellinger agreed. The following section was adjusted to change test to reference. Josephine Martinez stated that “reblended” needs to be consistent with hyphenating or not.

- Yong-Li's next comment is in Section 7.3 *Motions*, stating that we needed to add the word "on" after "voting." Andrew stated that this was incorrect.
- In Section 8.1, Yong-Li is asking for clarification on the "xxxxxx" portion of the paragraph. Andrew states that the Xs are to be non-descript referring to a specific memo.
- Yong-Li thought that the Xs were referring to a specific reference document. Rich Grundza has stated that he's looking into the specific memo. This will be an action item for Rich Grundza.
- Yong-Li's next comment is in Section 8.2. She states that there's not a complete sentence. Rich Grundza agrees that the period should be switched to a comma.
- Bob Campbell states that the surveillance panel doesn't issue the information letter. The TMC is responsible for issuing the letter after it has been signed by the test sponsor. Clarification was added to the definition.

### **3.4 Maddie Dellinger - Comments**

- Maddie Dellinger stated that in Section 5 *History and Organization*, there are multiple acronyms spelled out that were already in the Terminology. These were fixed.
- ASTM wasn't defined in the document. This has been changed and ASTM is now in the terminology section.
- Andrew will ask the editor to define ASTM for the document.

### **4. Any Additional Business**

- Write out the full link to the list of tests in Section 5.10.

### **5. Meeting Outcomes**

4. *Rich Grundza to investigate the specific memo on Information Letter Guidelines.*
5. *Ask the Editor to come up with a definition for "ASTM."*
6. *TMC group to work on placing the document.*

### **6. Next meeting TBD IF NEEDED**