

ASTM Test Monitoring Executive Committee Meeting
December 7, 2015

JW Marriott
Austin, TX

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Call to Order

ASTM D02.B0.08, the Test Monitoring System Executive Committee, met on Monday, December 7, 2015 at 5:00 p.m. at the JW Marriott Hotel in Austin, TX. There were seven voting members present, one voting member who dialed in, and a number of visitors present (attendance list lost).

Committee Voting Members

Steve Kennedy, Present
Jason Anderson, Present
Ron Romano, Present
Eric Johnson, Present
Jerry Gropp, Dialed in
Doyle Boese, Present
Jason Bowden, Dial-in
Steve Kirby, Not Present
Bob Campbell, Present

The agenda is shown as Attachment A.

Meeting Minutes

June 22, 2014 meeting minutes approved.

Membership

Jerry Gropp is retiring on December 31st. The committee wished Jerry well and thanked him for his years of service.

Joe Franklin- Chairman Sub Committee B is working on nominations for five committee members. A Sub B ballot will be issued shortly.

The current members and their terms are shown on the next page.

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Steve Kennedy			P	P	P	P	P	P						
Jason Anderson							U	U						
Ron Romano	U	U	U	U	U	U	U	U						
Stephen Kirby						U	U							
Eric Johnson						U	U							
Bob Campbell							P	P						
Jerry Gropp						P	P							
Doyle Boese						P	P							
Jason Bowden				G	G	G	G							

 Eligibility

Technical Guidance Committee (TGC) Report

No report was given. Bill Buscher nominated Pat Lang as the new TGC chairman. Pat has the support of his company to devote time to TGC objectives. The committee unanimously approved Pat’s appointment as TGC chairman.

Test Monitoring Center Report

Frank Farber presented the Test Monitoring Center report as shown below.



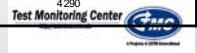
15 Information Letters Passed Sub B Ballot

Test Area	No.	Issued	Subject
VII	IS-1	6/17/2015	Additional Part Numbers for Ultra Blue 778
L-37	IS-2	6/18/2015	Clarification regarding when standard calibration expires
L-60-1	IS-3	6/18/2015	1. Clarification regarding when standard calibration expires 2. Standardized wording describing the role of the TMC
HCT	IS-1	6/24/2015	Clarification regarding when standard calibration expires
VG	IS-1	7/1/2015	1. Alternate Intake and Exhaust Valves 2. Alternate Water Pump 3. New Source for Wiring Harnesses
L-42	IS-2	7/9/2015	1. Revision to standard referencing requirements 2. Clarification regarding when standard calibration expires 3. Standardized wording describing the role of the TMC
C13	IS-2	7/24/2015	New Lab and New Stand Definition
T-12	IS-2	8/3/2015	Updated VUXO Hardware Correct on Factors
1P	IS-1	9/14/2015	Revision to 1P Procedure to Remove 7 Day Test Report Validity Criteria
1MPC	IS-1	9/14/2015	Revision to 1MPC Procedure to Remove 7 Day Test Report Validity Criteria
VID	IS-1	9/16/2015	Additional Heat Exchanger Part Number
OSCT	IS-1	9/23/2015	Elastomer Slab Thickness Specification
1IG	IS-2	10/15/2015	Additional Solution for Use in Ultrasonic Parts Cleaner
1IF	IS-2	10/16/2015	Additional Solution for Use in Ultrasonic Parts Cleaner
L-60-1	IS-4	10/29/2015	1. Removal of transformations from reported test parameters 2. Implementation of correction factor for carbon varnish

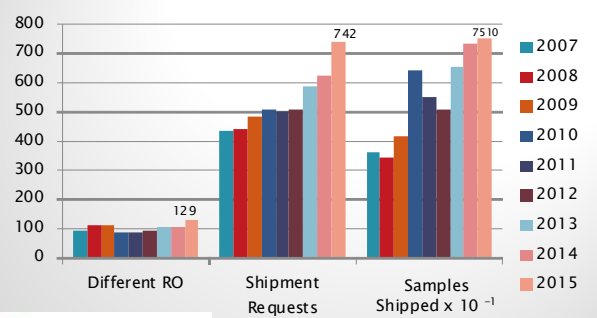


Reference Oil Procurement

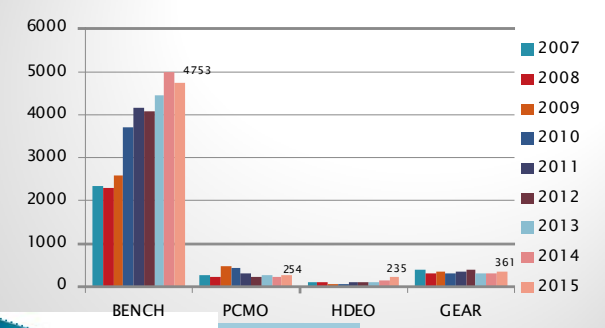
Type	Oil Code	Quantity (gallons)
Jet Fuel Lubricity	JFA3/JFB3	100
PC11 VGRA Oils	PC11EE-PC11Y	481
OSCT	170	52
Sequence VI	543	1040
Sequence VI	542-3	997
LSPI	271	980
CWT	221	2200
Sequence VI	544	1003
Diesel Fuel Lubricity	DFA16/DFB16	220
L-37-1	118	159
L-37	134-1	220
GMVFE	GMVFEBL02-1	4290



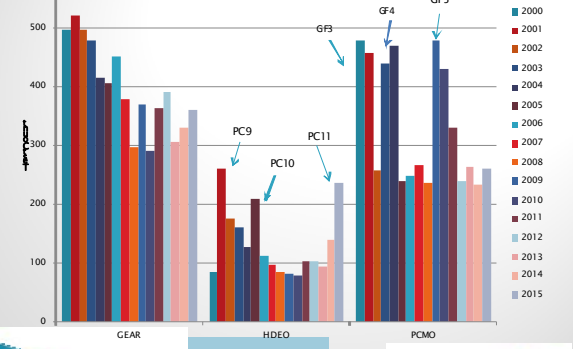
Reference Oil Shipment Overview



Reference Test Activity



Reference Test Activity



Other Items

TMC procuring re-blend of Sequence VI baseline & flush oils



Old Business

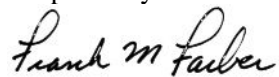
No old business.

New Business

The TMC was requested to provide a summary of the recently implemented 3-year bench test fee increase in the first quarter of 2016.

The meeting ended at 6:00 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frank M. Farber".

Frank M. Farber, Secretary
ASTM Test Monitoring System Executive Committee

Attachments
FMF/fmf

**ASTM Test Monitoring System
Executive Committee Meeting
Monday – December 7, 2015
5:00 - 6:30 PM
JW Marriott - Austin, TX**

AGENDA

- 1. Call to Order**
- 2. Approval of Minutes - June 22, 2015**
- 3. Membership**
- 4. Receive, Accept and Take Action on Reports**
 - Technical Guidance Committee – ?**
 - Test Monitoring Center – Frank Farber**
- 5. Old Business**
- 6. Next Meeting – Monday, June 27, 2015 Bellevue, WA**
- 7. Adjournment**